

Readers may note that some information within these documents have been omitted / redacted.

Some information has been omitted / redacted as disclosure may prejudice the commercial interests of Irvine Housing Association trading as Riverside Scotland.

We recognise that the commercial sensitivity of information may decline over time and the harm arising from disclosure may be outweighed by the public interest in openness and transparency. We commit to review the redaction of any such information from time to time.

Some information has been redacted as it contains personal data which identifies an individual. Disclosure of this information would place Irvine Housing Association t/a Riverside Scotland in breach of the Data Protection Act 2018.

**THE RIVERSIDE GROUP LIMITED**

**IRVINE HOUSING ASSOCIATION**

Special Meeting of the Board held at 6.10 p.m. on Wednesday 18 September 2024 at the Fullarton Connexions Community Centre, Church Street, Irvine

**Minutes**

Present: Mr J. Strang (In the Chair), Mrs M. Burgess, Mr G. Darroch, Mrs J. Deans-Regan, Mrs J. Galbraith, Ms S. Greene, Mr P. Mason, Mrs S. Petrie and Mr B. Sadler (T).

In attendance were Mrs D. Boyle, Ms H. Duff, Mrs P. Forrest, Ms M. Turner (T) and Ms L. Worrall (T).

Apologies for Absence

Apologies for absence were received from Mr P. New and Mr J. Miller.

Declarations of Interests

None.

1. **Apologies of Absence**

Apologies for absence were received from Mr P. New and Mr J. Miller.

2. **Election of Chair**

In accordance with Rule 47(a), Board Members were invited to elect the Association's Chair, to hold office up to and including the next Annual General Meeting in September 2025. The Board unanimously agreed to appoint Mr J. Strang as Chair on the motions of Mr G. Darroch and Mrs S. Petrie.

3. **Chair's Remarks**

The Chair welcomed the new Members the Board and looked forward to utilising the new skills and experience they would bring to the Board's decision-making processes.

[REDACTED]

4. **Committee Memberships**

Following consideration, the Board:

a) APPROVED the membership of the Audit & Risk Committee as follows:

- Mr P. Mason – Chair
- Mr G. Darroch
- Mrs M. Burgess
- Mrs S. Petrie

b) AGREED to continue with the nomination of Mr J. Strang as Riverside Scotland’s nominee to Group’s Customer Experience Committee.

5. **Audited Financial Statements Return**

Ms L. Worrall highlighted the responses made to the observations and recommendations of the external auditor [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

After full consideration, the Board:

- a) APPROVED the 2024 Annual Financial Statements Return.
- b) NOTED the responses made to the observations and recommendations of the external auditor.
- c) AUTHORISED the Head of Finance & Business Support Services to submit the Return to the Scottish Housing Regulator.

Ms L. Worrall and Ms E. Turner then left the Meeting.

6. **Any Other Business**

The were no other items of business for discussion.

7. **Date of Next Meeting**

Special Board Meeting – 9.30 a.m. on Saturday 26 October 2024, at Riverside Scotland’s offices, 44-46 Bank Street, Irvine, KA12 0LP.

D MacLean  
Secretary  
19 September 2024  
DMcL/db

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