

## **ROLE DESCRIPTION – BOARD MEMBER**

1. The key role of every Board Member is to work as part of the Board in performance of its key functions as described in the Governance Framework Document. This includes:

### **1.1 Leading the organisation**

- a. Upholding the vision of the Association and the Group, and participating in the development objectives that accord with these.
- b. Promoting the Association and the Group through contact with communities, any relevant authorities and other bodies.

### **1.2 Acting as a guardian of the organisation**

- a. Ensuring that the organisation acts in accordance with its values, Rules, Governance Framework Document and the relevant legal and regulatory framework.

### **1.3 Making Decisions about policy and strategy**

- a. Regularly attending Board and relevant Committee meetings and participating in discussions and decision-making to achieve the organisation's objectives.
- b. Exercising sound financial and risk management to ensure no variance from the core values of the organisation.

### **1.4 Monitoring, supervision and control**

- a. Monitoring the organisation's performance in relation to its objectives, plans, budgets, controls and decisions.

### **1.5 Other tasks**

- a. From time to time attending functions, training sessions and other meetings in the interest of the organisation.

## **2. Board Members should possess the ability to:**

- a. Apply their own specialist knowledge appropriately.
- b. Analyse significant amounts of complex information, debating and challenging as necessary.
- c. Assess the risks of proposed courses of action.

- d. Make independent and critical judgments, whilst recognising the need to reach consensus based on compromise.
- e. Develop and maintain relationships with others.

3. **Board Members should be people:**

- a. With vision, generating new ideas and perspectives.
- b. Who govern rather than manage.
- c. Who are up to date with relevant issues.
- d. Who work as part of a team.

4. **Board Members must be:**

- a. Honest, trustworthy and reliable.
- b. Committed to the values of the organisation and the housing sector.
- c. Willing to devote the necessary time to their duties.