

Head Office

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Customer Services Number From BT landlines: 0845 112 6600 Other networks/mobiles: 0345 112 6600

October 2016

Dear Applicant

Board Member Vacancy

Thank you for your interest in joining our Board. Enclosed is some information that you may find useful to assist you in completing your application.

To apply, please send the following to Donna Boyle at donna.boyle@irvineha.co.uk or at the address below:

- Your latest CV we recommend that this is no longer than two pages.
- A personal statement outlining how you meet any of the criteria set out in the Collective Board Member Skills documents – we recommend that this is no longer than two pages.
- A completed Declaration of Interest Form.
- A completed Equal Opportunities Monitoring Form.

Please note it is not mandatory to complete the Equal Opportunities Monitoring Form. The information requested is for monitoring purposes in line with our commitment to equality and diversity, and will not affect the outcome of your application.

If you require any further information, please do not hesitate to contact Donna Boyle on 01294 316753.

Yours sincerely

Paul Hillard **Managing Director**



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